



དཔལ་ལྷན་འབྲུག་གཞུང། ལས་གཞི་ལྷན་ཁག། ལ་གཞི་དང་མི་སྡེ་བས་ལས་ཁུངས།  
Royal Government of Bhutan  
Ministry of Labour and Human Resources  
DEPARTMENT OF EMPLOYMENT & HUMAN RESOURCES

**Pre-service HRD form**

**I. Particulars of the Nominee**

- a. Name :  
b. Gender (Male /Female) :  
c. Citizenship ID Card Number :  
d. Date of Birth (dd/mm/yyyy) :  
e. **Permanent Address**  
Village :  
Gewog :  
Dzongkhag :  
f. Contact number (Mobile) :  
g. Email id :  
h. Job Seeker Registration No :

**II. Details of Training to be undertaken**

- a. Course Title/Field of Training:  
b. Funding agency:  
c. Institution and Location:  
d. Training start date and Duration:

**III. Details of latest past training undertaken (Training/Apprenticeship/Internship)**

Course title	Institution & Location	Date conducted	Duration in Month	Duration in Days/Months

I hereby certify that the above information is correct to the best of my knowledge. I understand that I am liable to be subjected to disciplinary actions by appropriate authorities in the event that they find the above information incomplete and incorrect.

Date :

(Signature of Candidate)

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**APPROVAL (for official use)**

Date:

(Name & Signature)

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**Documents to be submitted/attached with this form:**

- 1) Citizenship Identity Card (CID) copy
- 2) Relevant Academic transcript and mark sheet
- 3) Valid Security Clearance (Online approval copy)
- 4) Recent half photo (1no)
- 5) Medical fitness certificate for long-term training